



Instructions for shipping precious metal products to Kitco

What are you shipping to Kitco today?

Click on what you're shipping to get just the information you need.

Precious metal bullion products

Coins and bars

Scrap metal

Old jewelry, dental fillings, etc.

Large/non-standard products

500-coin Monster Boxes,
100 or 400 oz gold bars, etc.

Tips for packing all products:

- Use sturdy boxes that are not damaged and have all their flaps intact
- Wrap your products with cushioning material (packing foam, bubble wrap, etc.)
- Remove old address labels from reused boxes
- Ensure that there are no holes, tears or dents in the outer box
- Use packing tape and materials to ensure safe shipping
- Split your products so that no package contains more than 700 oz of metal
- Keep information about the contents of your package private

Shipping precious metal bullion products

Coins and bars



Before you start

- Separate your products by metal and type (gold from silver, coins from bars, etc.)
- Wrap your products with cushioning material (packing foam, bubble wrap, etc.)

Packing

- Center the wrapped items in a box, away from its sides, corners, top and bottom
- To prevent movement during shipping, surround your metals with fillers (crumpled newspaper, polystyrene peanuts or other cushioning material)
- Insert your Kitco Packing Slip in the box



Sealing your package

- Seal the box by applying packing tape evenly across its top and bottom flaps and seams
- Place the box in another, slightly larger box
- Fill any gaps between the boxes with more fillers (crumpled newspaper, polystyrene peanuts or other cushioning material)
- Seal the outer box by applying packing tape evenly across its top and bottom flaps and seams



Shipping

- Place your issued waybill on the top of the outer box
- If you haven't selected Kitco shipping, write your transaction number on the outside of your package ([sign into your Kitco account](#) or check your email to find this number)



 Skip this step!

Let Kitco organize your shipping for you.

Shipping scrap metal

Old jewelry, dental fillings, etc.



Before you start

- Separate your material by metal, purity and type (gold from silver, 10K from 14K, coins from bars, etc.)
- Remove all items from their original packaging (i.e. plastic cases, multi-pack boxes, seals, etc.)
- Wrap your metals with cushioning material (packing foam, bubble wrap, etc.)



Packing

- Center the wrapped items in a box, away from its sides, corners, top and bottom
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Shipping

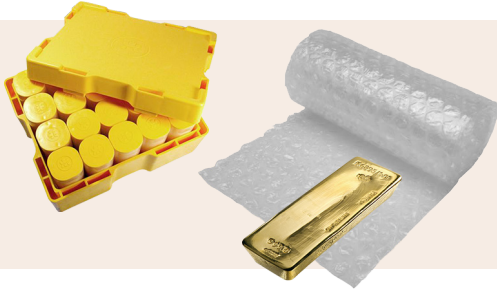
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Shipping large/ non-standard products

500-coin Monster Boxes, 100 or 400 oz gold bars, etc.



Before you start

- Separate your products by metal and type (gold from silver, coins from bars, etc.)
- Wrap your products with cushioning material (packing foam, bubble wrap, etc.)



Packing

- Center the wrapped items in a box, away from its sides, corners, top and bottom
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